

Memorandum

To: Unit Hired Equipment Coordinators

Date: October 24, 2013

Telephone: 916-845-8650

Website: www.fire.ca.gov

From: Robert Withrow, Battalion Chief
Statewide Hired Equipment Coordinator
California Department of Forestry and Fire Protection (CAL FIRE)

Subject: Vendor Sign-Up Period

Due to pending changes in vendor reimbursement rates and other hired equipment policy revisions, the vendor sign-up period will be changed from November 1, 2013 through March 31, 2014 to **January 1, 2014 through April 30, 2014.**

This change in the sign-up period will only be applicable the 2013/2014 contract period. For the following contract period, the vendor sign-up period will return to November 1, 2014 through March 31, 2015 as outlined in Policy 3833.2.2.

Direct all questions regarding this memorandum to Robert Withrow, Statewide Hired Equipment Coordinator.

Please distribute this memo as necessary.